

<b>POSITION:</b>	Installation Crew Chief
<b>DEPARTMENT:</b>	Installation Department
<b>REPORTS TO:</b>	Director of Installation & Safety
<b>STATUS:</b>	Non-Exempt
<b>JOB CLASSIFICATION:</b>	3833105
<b>STARTING PAY:</b>	Varies based on location and experience

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## GENERAL SUMMARY:

Oversee all jobsite activities related to the field installation of Texas Scenic Company-supplied equipment.

## ESSENTIAL FUNCTIONS:

1. Work collaboratively with project manager before and during installations to prepare and address field questions, coordination, additional work orders, etc
2. Generate and submit daily log of jobsite work, including but not limited to work not completed and equipment shortages
3. Maintain expense reports, work orders, and material purchased in the field
4. Coordinate with project jobsite's superintendent and/or general contractor, and other building trades to maintain project workflow
5. Use project work orders, shop drawings and other documents to deliver, mount and install TSC-supplied equipment in a manner that meets TSC standards
6. Review work orders for a complete comprehensiveness understanding of the work to be performed
7. Perform detailed layout for installations using site benchmarks and survey marks, and markup in detail all field revisions and modifications to install drawings for project manager to prepare as-built drawings
8. Knowledge of and responsibility for all tools and equipment supplied for use during installation
9. Enforce all TSC and jobsite safety standards for PPE and site behavior
10. Act as on-site competent person as assigned and train local labor on TSC standards, safety protocols, and jobsite safety requirements
11. Maintain appropriate crew size in field, arrange for any layoffs with payroll and coordinate with union representatives onsite for smooth workflow or any added labor requirements
12. Return marked-up work orders, shop drawings and other documents to the appropriate department at the end of each road trip
13. Responsible for logging unused equipment and returning to logistics department
14. Completes special projects and requests in a timely and positive fashion
15. Other duties as assigned

## **KNOWLEDGE, SKILLS & ABILITIES:**

- Ability to travel on long- and short- term notice for jobsite installations
- Knowledge of theatrical equipment and/or rigging, engineering theories, or practices
- Good communication, and interpersonal skills
- Strong motivation and leadership skills
- Knowledge of Microsoft Office suite and Bluebeam Revu
- OSHA 30 and CPR certification preferred
- Forklift certification is a plus
- Able to work in both a team environment and independently
- Able to climb ladders & scaffolding; not afraid of heights
- Able to lift 50 pounds

## **EDUCATION & EXPERIENCE:**

- High school degree or equivalent
- 4-7 years of appropriate industry experience

## **ABOUT US:**

Texas Scenic Company is a full-service, employee-owned theatrical equipment company based in San Antonio, TX. Since 1936, we have designed, manufactured and installed stage, studio and theatrical equipment for the performance industry. We make and supply stage curtains, counterweight and motorized rigging, theatrical lighting fixtures, dimming and control equipment, and stock a complete line of expendables and stage hardware.

Competitive pay and generous benefits packages are just the beginning of all we have to offer. Apply today to help shape the future of the industry.